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Chief Minister, Treasury and Economic Development

October 2019

evacuation plan

*Controlled Sports Act 2019*

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## Instructions

The [Controlled Sports Code of Practice 2019 (No 1)](https://www.legislation.act.gov.au/di/2019-214/) (clause 53) requires that the promoter of a registered controlled sports event must provide to the Controlled Sports Registrar a plan for evacuating any injured contestants from the premises where the controlled sports event is held. This plan must be submitted as part of an application to register a registrable event.

This template for an evacuation plan is provided as guidance for promoters. It provides an example of what the Registrar would expect to see in an Injured Contestant Evacuation Plan.

It is recommended that promoters make any Injured Contestant Evacuation Plan available to the medical practitioner(s) attending the contest prior to it being provided to the Registrar.

An Injured Contestant Evacuation Plan route at the venue should be accessible by a stretcher or patient trolley and paramedics with medical equipment, and remain clear and accessible during a registered event.

For further information please contact the Access Canberra on 13 22 81 or email [controlledsports@act.gov.au](mailto:controlledsports@act.gov.au).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **EVACUATION PLAN** | | | | | | | |
| Contest date | |  | | |  | |  |
| Contest venue name | |  | | | | | |
| Contest venue address  *(Street name and number, suburb)*  *Note: Please indicate whether the contest is being held indoors or outdoors and if the venue is located in a multilevel building, the level at which the event is being held* | |  | | | | | |
| Nearest cross street | |  | | | | | |
| Promoter | | | Name | |  | | |
| Mobile | |  | | |
| Attending Medical Practitioner(s)  (Attach and/or provide a separate document that includes the details of each additional Medical Practitioner attending the contest) | | | Name | |  | | |
| Mobile | |  | | |
| AHPRA No. | |  | | |
| Email | |  | | |
| One person nominated to:   * call 000 in the event of a serious injury to a contestant * inspect the evacuation route prior to the contest to confirm it is clear and accessible by a stretcher or patient trolley and paramedics with medical equipment and; * to meet the ambulance and escort paramedics to the injured contestant | | | Name | |  | | |
| Mobile | |  | | |
|  | |  | | |
| Venue Manager/Contact | | | Name | |  | | |
| Mobile | |  | | |
| Evacuation Plan  This can include, but should not be limited to, the following.   1. An explanation of the route by which paramedics will gain access to each contest area and/or dressing rooms from the ambulance/street with a stretcher or patient trolley and medical equipment. This should include reference points to lift and stairwell access for access to contest areas if the event is located in a multi-level building, or if there are multiple blocks in the same building complex. If the event is located outdoors, please indicate closest road access. 2. Details on the how the evacuation route will be monitored throughout the contest to ensure it remains clear and accessible.   (Attach a separate document if insufficient space or if providing a relevant venue evacuation plan.) | | |  | | | | |
| Evacuation Route Diagram  A diagram showing the injured contestant evacuation route can be a useful reference for officials and venue staff at a registered event.  Promoters should attach a diagram to their Injured Contestant Evacuation Plan when submitting an application for registration of a registrable event. | | |  | | | | |
| I, the registered promoter who is holding the contest, certify that the information contained in this Injured Contestant Evacuation Plan is appropriate for the contest venue, and does not conflict with any evacuation plans or procedures that operate at the contest venue. | | | | | | | |
| Promoter Name |  | | | | | | |
| Signature |  | | | **Date** | |  | |



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